

PACIFIC COAST SURGICAL ASSOCIATION
COUNCIL MEETING MINUTES
February 14, 2004
The Fairmont Kea Lani Hotel, Maui, Hawaii

The meeting was called to order by Dr. Livingston Wong at 8:00 AM.

Members present:

Livingston M. Wong – President
Samuel E. Wilson – President Elect 2005
Cornelius Olcott, IV – President Elect 2006/Secretary - Treasurer
Roger E. Alberty– Vice-President
Thomas R. Russell – Past President
James W. Holcroft – Secretary-Treasurer-elect
Geoffrey C. Nunes – Historian
Orlo H. Clark – Councilor, Northern California
Michael J. Hart - Councilor, Washington/British Columbia/Alaska
Ronald G. Latimer – Councilor, Southern California
James J. Peck – Councilor, Oregon/Hawaii
Michael Hart – Representative Advisory Council for General
Surgery, ACS
Quan-Yang Duh – Representative Board of Governors, ACS
Bruce Stabile – Representative American Board of Surgery

APPROVAL OF MINUTES: It was moved, seconded and carried to approve the minutes of the 2003 Council meeting.

ANNOUNCEMENTS: The Secretary-Treasurer reported the deaths of the following members:

Donald F. Brayton	Robert W. Jamplis
Maurice J. Brown	Eugene S. Kilgore
Lucian C. Buscaglia	Frederick Leix
Hugh D. Colver	William P. Longmire
Hugh S. Ford	Karl J. May
W. Wallace Green	C. Hunter Shelden
Leroy E. Groshong	Frederic P. Shidler
R. Cameron Harrison	

REPORTS:

President's Report:

Dr. Wong welcomed the Council to Maui and thanked the Council and the Arrangements Committee for their role in organizing the meeting.

American Board of Surgery

Dr. Stabile gave his report on the activity of the American Board of Surgery. A copy of his report is included in the Council binder. Significant issues included:

1. ABS primary certificate in vascular surgery
2. Development of a national surgical residency curriculum
3. ABS oversight of post-residency fellowships.
4. Computer based examinations
5. Criteria for maintenance of certification

Board of Governors, ACS

Dr. Duh's report is in the Council binder. Specific issues included:

1. Malpractice and tort reform
2. The ACS PAC
3. NSQIP
4. New makeup of the Board of Regents
5. Rural surgeons

Advisory Council for General Surgery, ACS

Dr. Hart's report is in the Council binder.

Dr. Hart's report emphasized:

1. ACS spring meeting
2. Early specialization program
3. Rural surgeons
4. Surgical education

Archives of Surgery

Dr. Organ submitted the report from the Archives of Surgery. A copy is included in the Council binder.

Historian's Report

Dr. Nunes' report is in the Council binder. A discussion was held regarding the advisability of producing more copies of Volumes I & II of the PCSA History and of writing a Volume III. Dr. Nunes reported that the cost of reproducing Volumes I & II would run about \$18,000 for 500 sets. There was concern about spending that amount for reproduction and about spending the time and money for a third volume. At President Wong's suggestion, Drs. Nunes and Alberty will investigate the cost of reproducing Volumes I & II as well as the cost of simply digitizing those volumes now and saving them for possible reproduction at a later date. They will also poll the membership regarding the desire for producing a Volume III.

Recorder's Report

A copy of Dr. Weaver's report is in the Council binder.

The problem of the senior member author not being present at the meeting was again discussed. It was recommended and approved that future abstract submission forms will require a signature from the member author agreeing to be present at the meeting and to close the paper.

Secretary-Treasurer's Report

Dr. Olcott gave the Secretary-Treasurer's report. A copy of the membership analysis and a summary of the financial records are included in the Council binder.

A full audit of the PCSA financial books was performed by the CPA firm of Huey and Hudson. A copy is included in the binder.

Arrangement Committee Chairman's Reports

2003: Dr. Russell gave this report. A copy of the report is in the Council binder. Total attendance was 356, 176 were members. The meeting came in almost on budget.

2004: Dr. Wong reported on the arrangements for this year's meeting. A copy of the report is included in the Council binder. Industry support was outstanding, approximately \$48,000. As of the council meeting, the meeting appears to be on budget. Unfortunately, about 100 people have registered at the hotel but have not yet registered for the meeting..

2005: Dr. Wilson reported that the 2005 meeting will be at the Ritz Carlton at Dana Point. The meeting dates will be February 18 – 21, 2005. The Council Dinner will be on Thursday, the 17th. Chair of the Local Arrangements Committee will be John and Nancy Butler.

2006: Dr. Olcott reported that the 2006 meeting would be held in San Francisco. Tentatively, the meeting is scheduled to be held at the Sheraton Palace February 17 – 21, 2006. Room rate will be about \$199. These arrangements were initiated by DMC. Final confirmation of these arrangements is pending as meeting management has been transferred to the ACS.

Old Business:

1. Constitution change: Dr. Olcott reported that the recommended change in Article III (3) of the PCSA Constitution has been circulated to the membership and is to be voted on at this year's Executive Session.
2. CME credits: Dr. Olcott reported that the annual PCSA meeting continues to be accredited for CME by the ACS. This year's meeting will qualify for 12.75 hours of CME credit.
3. Industry Support: Dr. Wong reported that this year \$49,000 of support was raised. Dr. Wong stressed: 1) with the present economy, it is increasingly difficult to raise money for meetings, 2) several vendors noted that many of the PCSA attendees are retired, 3) decisions regarding support are made by the companies in August. Therefore, it is important to get requests to the companies by late spring. Dr. Wong also reported that a recognition lunch would be held for vendors supporting the meeting. A discussion was held regarding appointing a standing committee for dealing with industry support. It was decided to stay with our present program of having the local arrangements committee and the president manage support. Subsequent, off-line, meeting with the ACS meeting management team revealed that they could be very effective in helping raise money for our meetings.
4. Electronic Submission of Abstracts: Dr. Weaver led a discussion regarding the timing for requiring electronic submission of abstracts for the PCSA meetings. It was the opinion of the Council that enough lead time had elapsed and that in the future all abstracts should be submitted electronically. Most other societies already have this requirement.

New Business

1. Audit Committee: Dr. Wong appointed Dr. Alberty and Dr. Latimer to the Audit Committee. Dr. Olcott supplied the committee with copies of the recent audit report.
2. Resignations/re-locations: The Council voted to accept the resignations of Drs. Hsiang and Wood. The Council voted to accept the request for conversion to non-resident status from Dr. Julie Freischlag.

3. Excuses: the Council voted to accept letters of excuse from the following: Drs. Samuel Ahn, Balazs Bodai, Cedric Bemner, Douglas Hood, David Jablons, Gregory Jurkovich, Brett Sheppard, Eric Skarsgard and Richard Yeager. The Council voted to terminate the memberships of Drs. Lloyd Taylor and Rodney White for failure to attend the last four meetings. The Council also voted to terminate the memberships of Drs. Ivey, Lamberti and Schwartz for failure to pay dues for 2 consecutive years.
4. Honorarium: The Council approved an honorarium of \$1,000 for both the Recorder and the Secretary-Treasurer. Dr. Olcott recommended that the honorarium be increased to \$1250 beginning next year. This was approved by the Council.
5. Future Meetings: 2007 – Dr. Hart reported that the Washington/BC/Alaska caucus wanted to explore venues other than the Pacific Northwest, primarily because of the weather in February. They are considering holding the meeting in Hawaii in 2007. Dr. Hart will visit hotels on the big island in April for possible meeting sites.
6. Website Committee: Dr. Olcott reported in Dr. Traverso's absence. The Website is now up and running thanks to the work by Bill Traverso and Sue Lentz. The Members Only section is now completed and an e-mail has been sent to all members that includes an access code. The Council expressed appreciation for the work done by Dr. Traverso and his team. It was noted that one more year remains on the Website contract. Next year a new contract will have to be formulated to cover maintenance of the website. The website should be used for most, if not all, communication with the membership including submission of abstracts and meeting registration.
7. Application Form: Dr. Olcott reported that the new application form will have a blank for recording the surgical specialty.
8. Simulators in Surgery: Dr. Wong reported that he had received a late request to demonstrate the simulators at this year's meeting. He declined, but recommended that they be included as part of the program next year. The Council felt that this might be incorporated into a panel discussion on high tech advances.
9. Osteopath Applications: The Council reviewed the application of Jon Greif, an osteopath. The Constitution/By-laws do not specify that an applicant has to be an MD. The Council agreed that qualified osteopaths should be accepted into membership.
10. Invited Lecturer: Dr. Olcott reported that some invited guest lecturers abuse the privilege and submit requests for high reimbursement, over \$10,000 last year. The Council agreed that we should cap expenses and honoraria for any invited lecturer at \$5,000.
11. Members Sponsoring Abstracts: The problem of members submitting abstracts and then not attending the meeting was discussed. The Council affirmed that any member submitting an abstract should be present at the meeting and should close the discussion. (See Recorder's Report above)
12. Historian: Dr. Wong appointed Dr. Alberty to succeed Dr. Nunes as Historian. The Council expressed its appreciation for the wonderful job done by Dr. Nunes.
13. Meeting Management Contract: Dr. Olcott presented contracts submitted by DMC and the ACS. Dr. Russell discussed the ACS contract and subsequently recused himself from the discussion. Approximately 2 hours were spent discussing this issue. Two ballots were held. By a vote of 7 to 5 it was elected to accept the ACS contract. It was the consensus of the Council that this was in the best interest of the PCSA. This would provide us with a strong professional advocate that would help with fund raising and meeting contracts. Dr. Russell assured the Council that he would make this a priority of his and make sure the College did a good job with our account.

Nomination of New Members:

The Council reviewed all the applications for membership. The following applicants (23) were approved and forwarded to the Executive Session for approval:

Thomas R. Biehl, M.D.	WA/BC/AK
Myriam J. Curet, M.D.	N. Calif.
Mathew H. Chung, M.D.	OR/HI

L. Andrew Difronzo, M.D.	S. Calif.
Viken Douzdijian, M.D.	OR/HI
Nora M. Hansen, M.D.	S. Calif.
Arthur C. Hill, M.D.	N. Calif.
Ryutaro Hirose, M.D.	N. Calif.
Karen D. Horvath, M.D.	WA/BC/AK
John G. Hunter, M.D.	OR/HI
E. Shelly Hwang, M.D.	N. Calif.
Clifford Y. Ko, M.D.	S. Calif.
John P. Loftus, M.D.	N. Calif.
John P. McVicar, M.D.	N. Calif.
Maria T. Millan, M.D.	N. Calif.
Vincent A. Reger, M.D.	OR/HI
Bassem Y. Safadi, M.D.	N. Calif.
David A. Spain, M.D.	N. Calif.
Lygia Stewart, M.D.	N. Calif.
Christoph Troppmann, M.D.	N. Calif.
Hernan L. Vargas, M.D.	S. Calif.
Gregory Victorino, M.D.	N. Calif.
Garth L. Warnock, M.D.	WA/BC/AK

Nominating Committee Report:

Historian	Roger E. Alberty
Secretary-Treasurer	James W. Holcroft
Vice-president	Russell A. Williams
President-elect 2007	Michael J. Hart

The Council meeting was adjourned by Dr. Livingston Wong.

Respectfully submitted,

Cornelius Olcott, IV, M.D.
Secretary-Treasurer_

**PACIFIC COAST SURGICAL ASSOCIATION
EXECUTIVE SESSION
FEBRUARY 17, 2004
Kea Lani Hotel, Maui, Hawaii**

The meeting was called to order by President Livingston Wong at 11:00 AM.

Approval of 2003 Minutes:

It was moved, seconded and carried to approve the minutes of the 2003 Executive Session submitted by Secretary-Treasurer Cornelius Olcott.

Announcements:

Dr. Wong announced the death of the following members of the PCSA: Donald F. Brayton, Maurice J. Brown, Lucian C. Buscaglia, Hugh D. Colver, Hugh S. Ford, W. Wallace Green, Leroy E. Groshong, R. Cameron Harrison, Robert W. Jamplis, Eugene S. Kilgore, Frederick Leix, William P. Longmire, Karl J. May, C. Hunter Shelden and Frederic P. Shidler. A moment of silence was observed.

President's Report:

Dr. Wong thanked the membership for the privilege of serving as President. He also thanked the Arrangements Committee and the Program Committee for putting together a very successful meeting.

Recorder's Report:

Dr. Weaver reported that we had a significant increase in the number of abstracts submitted this year. One hundred and seventeen abstracts were submitted and 24 were selected by the Program Committee for presentation at the meeting. In addition, 30 authors presented posters at the meeting.

Dr. Weaver reported that last year 35 papers were submitted to the Archives of Surgery for consideration for publication, 24 from the podium presentations and 11 from the poster sessions. Seventy-seven percent were accepted. Apparently the Archives averages an acceptance rate of about 75% for all meeting papers so we are doing well.

Secretary-Treasurer's Report:

Dr. Olcott reported that this was his last year as secretary-treasurer and he thanked the association for the privilege of serving as secretary-treasurer.

Dr. Olcott reported the membership analysis. We welcomed 16 new members this year and now have 199 active members and 226 retired members. There are 82 senior members. Under the new bylaws we can have 230 active members.

Dr. Olcott reported that we continue to have a problem with members who do not attend meetings and/or do not pay dues. He again stressed that the Council has approved termination of membership for those who do not abide by the bylaws relative to meeting attendance and payment of dues.

Dr. Olcott reported that we are doing well financially. As of January 2004, we have \$380,431 in the bank. This meets the guidelines for having about two years' reserves available.

Dr. Olcott reported that a formal audit of the PCSA financial records was performed early this year and those reports have been submitted to the Council and to the Audit Committee.

Historian's Report:

No report given.

Report – American Board of Surgery:

Dr. Bruce Stabile's report is attached.

This was Dr. Stabile's last report and he thanked the association for the privilege of serving as its representative to the American Board of Surgery.

Report – Board of Governors, ACS:

Dr. Quan Duh's report is attached.

Report – Advisory Council for General Surgery, ACS:

Dr. Hart's report is attached.

Local Arrangements Committee:

Dr. John Veto gave the local arrangements report. Dr. Veto thanked the members of the Arrangements Committee and Dr. and Mrs. Wong for their contributions in making this a very successful meeting. Dr. Veto reported that industry support was excellent, about \$48,000 this year. It is anticipated that the meeting will come in about \$10,000 over budget.

Old Business:

1. Bylaws change: Dr. Olcott reported that last year the Council proposed a change in the Constitution – Article III (3). This change would decrease the number of years an applicant for membership had to be out of training from 5 to 2. This change has been circulated to the membership. It was moved, seconded and unanimously approved to accept the change in the Constitution.
2. CME credits with ACS: Dr. Olcott reported that we continue to use the ACS for CME accreditation for our meeting. This year's meeting will qualify for 12.75 hours of CME credit. However, members must sign in daily at the registration desk in order to receive credit.
3. Electronic submission of abstracts: Dr. Weaver reported that in the future abstracts will be submitted electronically via our website. Also, all papers presented at the PCSA will be PowerPoint presentations.

New Business:

1. Audit Committee: Dr. Wong had previously appointed Drs. Latimer and Alberty to the Audit Committee. Dr. Alberty reported that they had reviewed the audit

- report done by Huey and Hudson and found all financial records to be in order. It was moved, seconded and approved to accept this report.
2. Honorarium for Recorder and Secretary-Treasurer: An honorarium of \$1,000 was approved for the Recorder and Secretary-Treasurer. Dr. Olcott recommended that in the future this honorarium be increased to \$1250. It was moved, seconded and approved to accept this.
 3. Future Meetings: Dr. Wilson reported that next year's meeting will be at the Ritz Carlton Hotel at Dana Point. Dr. Olcott reported that the 2006 meeting would be in San Francisco. Dr. Michael Hart reported that the WA/BC/AK caucus has entertained the idea of having its meeting (2007) back in Hawaii, probably on the Kona Coast of the Big Island.
 4. Website: Dr. Olcott reported in Dr. Traverso's absence. Dr. Olcott thanked Dr. Traverso and his associate Sue Lentz. The PCSA website is now up and running, including a secure member's only area. Members have been mailed an access number and temporary password for the secure area. It is anticipated that the website will be used for meeting and hotel registration, abstract submission and membership communication. Dr. Olcott urged all members to familiarize themselves with the website and be sure their e-mail addresses were updated.
 5. Meeting Management: Dr. Olcott reported that the Council reviewed the proposals from DMC and the ACS and elected to accept the proposal from the ACS. Dr. Russell reported that this is an area where the College feels it can be of help to surgeons, especially regional surgical societies. He stated that both he and the College are very committed to the PCSA and to meeting its needs.

Election of New Members:

All 23 members submitted for consideration by the Council were approved by the members in attendance. These include:

Thomas R. Biehl, M.D.	WA/BC/AK
Myriam J. Curet, M.D.	N. Calif.
Mathew H. Chung, M.D.	OR/HI
L. Andrew Difronzo, M.D.	S. Calif.
Viken Douzdijian, M.D.	OR/HI
Nora M. Hansen, M.D.	S. Calif.
Arthur C. Hill, M.D.	N. Calif.
Ryutaro Hirose, M.D.	N. Calif.
Karen D. Horvath, M.D.	WA/BC/AK
John G. Hunter, M.D.	OR/HI
E. Shelly Hwang, M.D.	N. Calif.
Clifford Y. Ko, M.D.	S. Calif.
John P. Loftus, M.D.	N. Calif.
John P. McVicar, M.D.	N. Calif.
Maria T. Millan, M.D.	N. Calif.
Vincent A. Reger, M.D.	OR/HI
Bassem Y. Safadi, M.D.	N. Calif.
David A. Spain, M.D.	N. Calif.

Lygia Stewart, M.D.	N. Calif.
Christoph Troppmann, M.D.	N. Calif.
Hernan L. Vargas, M.D.	S. Calif.
Gregory Victorino, M.D.	N. Calif.
Garth L. Warnock, M.D.	WA/BC/AK

Nominating Committee Report:

The report was given by Dr. Thomas Russell. The following were recommended by the committee:

New Members for the Program Committee: John Wong and Andre Campbell
For a second term on the Program Committee: Robert Sawin and Mike Shabot.
Historian: Roger Alberty
Secretary – Treasurer: James Holcroft
President-Elect (2007): Michael Hart

It was moved, seconded and unanimously approved to accept Dr. Russell's report.

Induction of New President:

Dr. Wong welcomed Dr. Eric Wilson to the podium.

Dr. Wilson thanked Dr. Wong and his committees for a wonderful meeting and he thanked the association for the privilege of serving as president.

The meeting was adjourned by Dr. Wilson.

Respectfully submitted,



Cornelius Olcott, IV, M.D.
Secretary-Treasurer